



MINUTES for April 25, 2023
ACTS Council Meeting
Location: Sacred Heart 7:00 pm

Attendees: Marie Hoffman, Becky Roy, Shelly Williams, Monte Huss, Jim Elder, Carolyn Nieset, Dee Dee Foos, and Kim Jenkins

Liaisons: Susie Missig, Paulene Steinberger

Absentees: Jon Stawowy

Guests: No guests present

Call Meeting to order: 7:02 p.m. by Marie Hoffman

Opening prayer: Carolyn Nieset

Facilitator Discussion: Marie Hoffman

- Review Council Terms – Jim E. and Carolyn N. terms were adjusted to go a little longer due to the time they came on Council. Jim’s term will continue to April 2025 and Carolyn’s term will continue to April 2026.

Minutes:

- **Motion made by Carolyn N. to accept the minutes from March 28, 2023, reviewed online. Second by Shelly W. Motion carried.**

Finance Report: Dee Dee Foos

- Dee Dee was unable to connect with Samantha at the parish office so balance remains the same as last month: \$16,769.29. Finance update will be tabled until next month.

Faith Sharing: Monte Huss

- Monte led faith sharing by having Jim E. read two passages from the Bible: Matthew 10:15 and Luke 10:1. Monte then asked each to share 2 experiences from a list of questions. He closed sharing by having Paulene lead the “Our Father”.

ACTS Liaison Update: Paulene Steinberger

- Paulene said the Women’s retreat for July 31-Aug. 3 is officially on the books at the Pines. The down payment of \$2500 is in the process of being signed and sent to the Pines.

ACTS Chapter Report: Susie Missig

- Susie reported that St. Rose’s retreat will be in May at Tiffin. She will get more information about candlelight when it becomes available.



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- More discussion on doing a mission retreat – the “Holy Bowl” will be used to select the director.
- Susie’s term on the Chapter will be up in October and even though no one from Sacred Heart stepped forward to be on Chapter, we will have a liaison assigned to us. This person will receive a copy of “Yes” agreements, etc. and will possibly attend some of our Council meetings.

Old Business: Marie Hoffman

- Women’s Retreat Update (Shelly W.)
 - CORE Team selected: Shelly W. – Director; Susie M. – Co-Director; Paulene S. – Spiritual Companion; Tracey B. – Music Lead.
 - First meeting was held and will meet again in a couple weeks to determine theme, song, color, etc.
 - Team meetings will begin the 3rd week in June.
 - ACTS Retreat Planning Outline was distributed to Council.
- Parish Movie Night Update (Carolyn N.)
 - 20 people attended.
 - Input form distributed asking questions “Did you like the movie?”; “Would you attend another movie here?”; Any suggestions of movies to view?”.
 - Suggestions were given on having the next movie night either in the fall or winter. Possible dates for November, January and February were checked. The Event Coordinators (Jim and Jon) will confirm dates with the office. The Parish Calendar meeting takes place in May so they need to get dates to office by then.
 - Carolyn, Marie and Becky will be team leaders for next movie night.
 - **Motion to continue Movie Night again next year made by Shelly W. Second by Becky R. Motion carried.**
- Cathedral Tour (Paulene and Becky)
 - Date – July 8th
 - Paulene will make the registration form. A list of names of people wanting to go has already been started.
 - \$1025 – bus cost
 - Meet at Sacred Heart at 11:30; 12:30 load bus; 1:00 Send-off prayer.
- Council Retreat Day
 - May 21st at Carolyn’s house.
 - Let her know if you will/will not be there.

Action Items / New Business: Marie Hoffman

- Rotation of Council Roles – start next meeting, May 2023.



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- Becky Roy will assume the role of Facilitator.
- Co-Facilitator – 4 people are eligible: Jim E., Jon S., Carolyn N., and Dee Dee F. If needed the “Holy Bowl” will be used to select. Dee Dee Foos volunteered.
- Event Coordinator – Marie Hoffman
- Communication Coordinator – Kim Jenkins will continue this role.
- Retreat Support Coordinator for Men – Carolyn Nieset
- Retreat Support Coordinator for Women – Monte Huss will continue this role.
- Finance Coordinator – Shelly Williams. Kim will create a Finance folder on the shared Google Drive and will upload the current Excel file from Dee Dee Foos.
- Spiritual Coordinator – Carolyn Nieset will continue this role.
- Retreat Supply Coordinator (Men/Women) – Jon Stawowy will continue this role.
- Music Coordinator – Jim Elder will continue this role.
- We need to evangelize to get people to join the Council. A suggestion was made to relax the qualifications to be on Council.

Next Meeting – May 23, 2023 / Assignments:

- Opening Prayer: Kim Jenkins
- Faith Sharing: Carolyn Nieset
- Closing Prayer: Becky Roy

Call For Meeting to Adjourn:

- **Motion by Kim J. to adjourn; Second by Dee Dee F. Motion carried.**

Closing Prayer: Marie Hoffman.

Minutes recorded and submitted by Kim Jenkins



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Council Responsibility	Council Member Name	Council Member Phone #	Council Member E-mail
Facilitator	Rebecca Roy	419-307-0945	roygirl8@hotmail.com
Co-Facilitator	Dee Dee Foos	567-201-9376	dfoos@bishop-hoffman.net
Financial Coordinator	Shelly Williams	419-208-2233	micwilliams6414@gmail.com
Communications Coordinator	Kim Jenkins	419-680-2431	dennyandkim@woh.rr.com
Retreat Support Coordinator for Men's	Carolyn Nieset	419-680-6005	carolyn.nieset@gmail.com
Retreat Support Coordinator for Women's	Monte Huss	419-389-3207	montepd@yahoo.com
Retreat Supply Coordinator for Men's	Jon Stawowy	419-559-9291	jonstawowy@gmail.com
Spiritual Coordinator	Carolyn Nieset	419-680-6005	carolyn.nieset@gmail.com
Music Coordinator	Jim Elder	419-680-0271	james.elder54@gmail.com
Events Coordinator	Marie Hoffman	419-680-0789	hoffmmt@gmail.com
Retreat Supply Coordinator for Women's	Jon Stawowy	419-559-9291	jonstawowy@gmail.com
ACTS Liaison (Non-Voting Member)	Paulene Steinberger	419-680-0666	psteinberger@sacredheart-fremont.org
Deacon (Non-Voting Member)	Deacon Alfredo Diaz	419-680-6759	adiazdad46@gmail.com
Parish Priest	Fr. Krzysztof Kardzis	419-332-7339	fr.chris@sacredheart-fremont.org
Chapter Liaison (Non-Voting Member)	Susie Missig	419-208-5029	smissig32@gmail.com



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Name	Council Term
Kim Jenkins	Aug 2020 - April 2024
Monte Huss	Aug 2020 - April 2024
Marie Hoffman	Sept 2020 - April 2024
Shelly Williams	Sept 2020 - April 2024
Jim Elder	Aug 2021 - April 2025
Jon Stawowy	March 2022 - April 2025
Rebecca Roy	March 2022 - April 2025
Dee Dee Foos	March 2022 - April 2025
Carolyn Nieset	Nov 2022 – April 2026