



**MINUTES for Oct. 25, 2022**  
**ACTS Council Meeting**  
**Location: Sacred Heart 7:00 pm**

**Attendees:** Marie Hoffman, Becky Roy, Shelly Williams, Dee Dee Foos, Monte Huss, Jon Stawowy, and Kim Jenkins

**Liaisons:** Susie Missig

**Absentees:** Pauline Steinberger, Jim Elder, and Chris McClellan

**Guests:** No guests present

**Call Meeting to order:** 7:06 pm by Marie Hoffman

**Opening prayer:** Kim Jenkins

**Update from Facilitator:** Marie Hoffman

- Marie stated that Carolyn Nieset would not be present due to sickness. She is slated to be a new member of Council.

**Minutes:** Marie Hoffman

- Minutes for the August 23, 2022 meeting were approved online with majority, minutes accepted.
- The September 27, 2022 minutes were approved online with majority, minutes accepted.

**Finance Report:** Kim Jenkins

- Reimbursements were made for receipts submitted to Finance Office for Rebecca Roy, Donna Steinbauer, Dee Dee Foos, and Denny Jenkins.
- A payment from a retreatant for a credit of \$100.00 was submitted to Finance Office.
- Current balance is \$16,050.29.
- Motion made by Jon S. to accept report as presented; Second by Shelly W.; Motion carried.

**Faith Sharing:** Shelly Williams

- Prayer requests made for Susie's sister, Annette Weltin's family, Becky's brother, and Kim's mother-in-law.
- Shelly read gospel – Luke 12:49 and discussion took place from her question “Do you feel called to set the world on fire?”

**ACTS Liaison Update:** None given due to Paulene's absence.

**ACTS Chapter Report:** Susie Missig

- Synopsis of retreat in Alexandria, Virginia – there was one issue. Chapter team members need to be aware of local traditions going into the retreat. The team didn't know that the parish did not believe in guitars and they thought the meal prayer was “childish”. Overall, they were satisfied with the retreat.
- Mission retreats are coming up, if anyone is interested as a director, submit your name to the chapter. Past Directors and Co-Directors qualify.



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- Still looking for Chapter members – next year there will be no one from Sacred Heart on Chapter, so please consider this to make sure our parish is represented.
- Meetings are all on Zoom and are held the 2<sup>nd</sup> Wednesday of each month.
- Little Flower Parish of Toledo retreat is October 27-30, 2022 at Webb Center in Michigan.
- St. Aloysius Parish of Bowling Green Women’s Retreat will be at the Pines November 10-13, 2022. Susie will get more information about Candlelight when it is made available.
- Sandusky’s Women’s Retreat will be at the Pines on November 17-20, 2022. Susie will get more information on this when she has it.
- The next Mission Retreat will be held April 13-16, 2023 at the Pines.
- Christ the King Women’s Retreat will be held at the Pines on September 21-24, 2023. Susie said she will be working this retreat.
- Further discussion on Town Hall – next one will be held at St. Rose Parish in Perrysburg in May, 2023. They plan on doing two town hall sessions a year.
- Discussion on Chapter Member qualifications.

**Old Business**

- **ACTS Reunion** – very nice, thanks to Becky and Donna

**Action Items / New Business**

- **New Council Member:** Marie Hoffman
  - Carolyn Nieset has consented to being a new member with a 3-year term.
  - Motion made by Kim J. to accept her as a new member; Second by Monte H.; Motion carried.
- **Job Realignment:** Marie Hoffman
  - Resignation letter read by Marie from Chris McClellan
  - Financial Coordinator – Dee Dee Foos
  - Communications Coordinator – Kim Jenkins
  - Retreat Support Coordinator for Men – Shelly Williams
  - Retreat Support Coordinator for Women – Monte Huss
  - Event Coordinator – Jon Stawowy and Jim Elder – since their previous job duties have finished, they will coordinate this together.
  - Spiritual Coordinator – Carolyn Nieset
  - Inventory Supply Coordinator – this needs to be figured out.
  - Marie said that several of the positions will be re-evaluated to sort out exact details.
  - Marie said that these duties will continue until April when new terms begin.
- **ACTS Council Retreat Day**
  - Discussion on date and place – decided to have it in April or May when the new members come on to make it a combined old/new member event.
  - Tabled for more discussion in January.
- **Women’s Retreat – October 12-15, 2023**
  - Now is the time to think about Directors – went over qualifications.
  - November - a list of eligible members will be available and a letter will then be sent out.



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- Holy Bowl will be held in January or February, depending on Father Krzysztof's schedule.
- Retreat Team Leaders (RTL) will be formed
- Calendar schedule will be developed in May.
- Team will be formed in June.
- **Parish Movie Night**
  - Parish activity for outside event held this next Summer.
  - ACTS concession stand.
  - Discussion on ideas.
  - Need Paulene to check on dates – primarily looking for Fridays.
  - Need ideas for movies.

**Calendar Event Updates:**

- **Spaghetti Dinner – February 4, 2023**
  - Dee Dee wants to send out communication – needs to coordinate through Paulene. It was suggested that parishioners who worked in the past should be asked first to work so no hard feelings be felt, then it should be opened up to the entire parish. There is a check list available of those who worked before.
  - Pre-sale tickets are planned along with same day sales.
- **Tour of Cathedral**
  - Still working on this.

**Comments:**

- Suggestion to put some of ACTS Council money into a CD.
- Susie stated that all money is handled by the Parish so this isn't possible.
- Pine's retreatant cost has increased to \$350 each.

**Next Meeting Assignments November 22, 2022:**

- Opening Prayer: Marie Hoffman
- Faith Sharing: Jon Stawowy
- Closing Prayer: Shelly Williams

**Call For Meeting to Adjourn:**

- Jon S. motioned to adjourn; Second by Monte H., Motion carried.

**Closing Prayer:** Becky R.



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<b>Council Responsibility</b>	<b>Council Member Name</b>	<b>Council Member Phone #</b>	<b>Council Member E-mail</b>
Facilitator	Marie Hoffman	419-680-0789	<a href="mailto:hoffmmt@gmail.com">hoffmmt@gmail.com</a>
Co-Facilitator	Rebecca Roy	419-307-0945	<a href="mailto:roygirl8@hotmail.com">roygirl8@hotmail.com</a>
Financial Coordinator	Dee Dee Foos	567-201-9376	<a href="mailto:deedeefoos@att.net">deedeefoos@att.net</a>
Communications Coordinator	Kim Jenkins	419-680-2431	<a href="mailto:dennyandkim@woh.rr.com">dennyandkim@woh.rr.com</a>
Retreat Support Coordinator for Men's	Shelly Williams	419-208-2233	<a href="mailto:micwilliams6414@gmail.com">micwilliams6414@gmail.com</a>
Retreat Support Coordinator for Women's	Monte Huss	419-389-3207	<a href="mailto:montepd@yahoo.com">montepd@yahoo.com</a>
Retreat Supply Coordinator for Men's	Jon Stawowy	419-559-9291	<a href="mailto:jonstawowy@gmail.com">jonstawowy@gmail.com</a>
Spiritual Coordinator	Carolyn Nieset	419-680-6005	<a href="mailto:sworker66@yahoo.com">sworker66@yahoo.com</a>
Music Coordinator	Jim Elder	419-680-0271	<a href="mailto:james.elder54@gmail.com">james.elder54@gmail.com</a>
Events Coordinator	Jon Stawowy Jim Elder	419-559-9291 419-680-0271	<a href="mailto:jonstawowy@gmail.com">jonstawowy@gmail.com</a> <a href="mailto:james.elder54@gmail.com">james.elder54@gmail.com</a>
Retreat Supply Coordinator for Women's	Jon Stawowy	419-559-9291	<a href="mailto:jonstawowy@gmail.com">jonstawowy@gmail.com</a>
ACTS Liaison (Non-Voting Member)	Paulene Steinberger	419-680-0666	<a href="mailto:psteinberger@sacredheart-fremont.org">psteinberger@sacredheart-fremont.org</a>
Deacon (Non-Voting Member)	Deacon Alfredo Diaz	419-680-6759	<a href="mailto:adiazdad46@gmail.com">adiazdad46@gmail.com</a>
Parish Priest	Fr. Krzysztof Kardzis	419-332-7339	<a href="mailto:fr.chris@sacredheart-fremont.org">fr.chris@sacredheart-fremont.org</a>
Chapter Liaison (Non-Voting Member)	Susie Missig	419-208-5029	<a href="mailto:smissig32@gmail.com">smissig32@gmail.com</a>



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<b>Name</b>	<b>Council Term</b>
Kim Jenkins	Aug 2020 - April 2024
Monte Huss	Aug 2020 - April 2024
Marie Hoffman	Sept 2020 - April 2024
Shelly Williams	Sept 2020 - April 2024
Jim Elder	Aug 2021 - April 2024
Jon Stawowy	March 2022 - April 2025
Rebecca Roy	March 2022 - April 2025
Dee Dee Foos	March 2022 - April 2025
Carolyn Nieset	Nov 2022 – April 2026