



Minutes for April 22, 2025
ACTS Council
Location: Sacred Heart 7:00 pm

Attendees: DeeDee Foos, Steve Lagrou, Denny Jenkins, Jane Harper, Carolyn Nieset, Vince Branco, Paulene Steinberger, Denise Graf, Jim Elder

Absent: Rick Branda

Liaisons: Shelly Williams

Guests: Susie Missig, Marie Hoffman, Jill King

Call meeting to order: 7:01 pm, by DeeDee Foos

Opening Prayer: Vince Branco

The Lord's Prayer- For all ACTS Retreats being planned and taking place soon

Faith Sharing: Shelly Williams

- Discussion on Pope Francis

Acknowledge March Minutes: Jane Harper

- Minutes were viewed and approved by 8 people with 1 change.

Motion to approve made by Carolyn, seconded by Shelly, motion passed.

Facilitator Discussion:

- Role changes for current members (Starting next month)
 - Facilitator- Steve
 - Co-Facilitator- Susie Missig
 - Communications Coordinator- Jane will continue but would like someone to take over in the fall, Susie possibly.
 - Both Retreat Support Coordinators will remain the same
 - Spiritual Coordinator will remain the same
 - Music Coordinator- Jane Harper
 - Both Retreat Supply Coordinators will remain the same
 - Events Coordinator will remain the same
- Women's Retreat Location update
 - Terra- Not setup for retreats
 - The Jesuit Retreat Center- Parma, OH
 - Has everything we are looking for
 - Has a kitchenette just for our retreat
 - Water stations setup, coffee stations setup near where we would be located
 - Can accommodate dietary restrictions
 - Juice and Pastries always available
 - Utilizing Normandy Catering



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- Meals at 8:00 am, 12:00 pm and 5:30 pm
- A lot of space, every room is setup for a spiritual experience
 - Breakout rooms
- One set price- \$450
- Have people who do room assignments, we just send in a list, they put name plates on the doors
- Candles (battery operated) and bibles available
- Single rooms, shared bathroom, 4 stalls
 - Provide linens and towels
 - Bring extra wash cloths
 - Some suites available
- New Dates- July 24th-July 27th
- Charter Bus to get retreatants to and from
 - \$2,360 for two days
- Move send-off to 6:00, offer boxed lunches on the bus
- Setup starts around 1:00
 - Team can have dinner at the Retreat Center
 - Still working out logistics with Father

Women's Retreat Women's Retreat July 31- August 3, 2025 (most likely changing to July 24-27)

Carolyn Nieset

- Team is bonding well; Donna has led us on reflecting on female saints
- Commissioning Sunday at 8:00 am
- Ministries meeting next week, people have begun working on their talks
- Give those the choice that if they cannot attend the weekend, they can continue with the process

Men's Retreat: October 1-4, 2026

- Dates will most likely change

Finance Report: Denny Jenkins

- No activity this last month
- Balance as of 3/24- \$6,608.11
- Checks are being held by Sam
- Pines will reimburse the deposit that was already sent

Motion to accept Treasures report by Shelly, seconded by Vince, motion passes

ACTS Liaison Update:

- No report

ACTS Chapter Updates: Shelly Williams

- Town hall meeting on May 19th from 6:30-7:00 is refreshments, 7:00-9:00 is the meeting at St. Rose in Perrysburg, lower level



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Old Business

- Did Jim Elder's shirts and money get exchanged, should they be listed in inventory
 - Checks currently being held

Action Items / New Business

- Updates on grant money-
 - Altar Rosary- have not heard back yet
 - Knights of Columbus- Rick will update
 - Endowment Grant- Steve will update when he gets a response
 - St. Casimir- Carolyn will fill out paperwork
 - Confraternity- Waiting to hear back
- Fall Tailgate Event 2025 date: October 18th
 - No update, will talk with Father in the coming month
- Downtown Fremont Farmers Market- DeeDee is going to call for volunteers
 - No update
- Location for Men's Retreat 2026
 - To be determined

Calendar Event Updates:

- Prayer Ministry -May 17th/18th, summer off
- Women's Retreat July 31- August 3, 2025 (most likely changing to July 24-27)
- Men's Retreat October 1-4, 2026
- Next meeting May 27, 2025

Assign responsibility for Opening Prayer, Faith Sharing, and Closing Prayer

- **Opening Prayer** – Steve Lagrou
- **Faith Sharing** – Carolyn Nieset
- **Closing Prayer** – Vince Branco

Executive Session: No recorded discussion

Call for Meeting to adjourn

- Motion to adjourn by Denny, seconded by Denise, motion passed

Closing Prayer – DeeDee Foos

Upcoming 2025 Council Meetings:

- May 27
- June 24
- August 26
- September 23
- October 28



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- November 25

Council Responsibility	Council Member Name	Council Member Phone #	Council Member E-mail
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Facilitator	Dee Dee Foos	567-201-9376	dfoos@bishop-hoffman.net
Co-Facilitator	Steve Lagrou	419-467-1044	smlagrou@outlook.com
Financial Coordinator	Denny Jenkins	419-463-4111	Denny.m.jenkins1954@gmail.com
Communications Coordinator	Jane Harper	440829-8543	Jane.koch89@gmail.com
Retreat Support Coordinator for Men's	Carolyn Nieset	419-680-6005	carolyn.nieset@gmail.com
Retreat Support Coordinator for Women's	Vince Branco	419-355-4200	Vinnyb82@earthlink.net
Retreat Supply Coordinator for Men's	Denise Graf	606-356-6447	Dhill.ssc@gmail.com
Spiritual Coordinator	Enrico (Rick) Branda	419-355-2838	ekbranda@gmail.com
Music Coordinator	Shelly Williams	419-208-2233	Micwilliams6414@gmail.com
Events Coordinator	Denise Graf	606-356-6447	Dhill.ssc@gmail.com
Retreat Supply Coordinator for Women's	Denny Jenkins	419-463-4111	Denny.m.jenkins1954@gmail.com
ACTS Liaison (Non-Voting Member)	Paulene Steinberger	419-680-0666	psteinberger@sacredheart-fremont.org
Deacon (Non-Voting Member)	Dcn. Alfredo Diaz	419-680-6759	adiazdad46@gmail.com
Parish Priest	Fr. Krzysztof Kardzis	419-332-7339	frchris@sacredheart-fremont.org
Chapter Contact (Non-Voting Member)	Shelly Williams	419-208-2233	Micwilliams6414@gmail.com

Name	Council Term
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Shelly Williams	Sept 2020 - April 2025
Jim Elder	Aug 2021-April 2025
Dee Dee Foos	March 2022 - April 2025
Carolyn Nieset	Nov. 2022 - April 2026
Steve Lagrou	April 2024 - April 2027
Rick Branda	April 2024 - April 2027
Denny Jenkins	April 2024 - April 2027
Vince Branco	April 2024 - April 2027
Jane Harper	April 2024 - April 2027
Denise Graf	April 2024 - April 2027