



January 28, 2020 ACTS
Council Location: Sacred Heart 7:00 pm

Attendees: Brian Foos Carolyn Nieset Mike Koebel
 Paulene Steinberger Donna Steinbauer Adam Brickner
 Susie Missig Michelle Hotz

Opening prayer – Susie Missig

Reading of Minutes

Finance Report – Paulene Steinberge

- Memorial donations from Tom Leeth – over \$4200
- Gave updates on totals
 - Income from beginning to now: \$72,465.00
 - Expenses: \$61,686.00
 - Balance: \$10,778.72
- Spaghetti Dinner
 - Profits will go to ACTS
 - Parish will pay upfront costs; eventually will come out of ACTS account (like Altar Rosary did after established)
- Question regarding spending any ACTS money.
 - Paulene will get further clarification
 - Belongs to the Parish, in its own account – so Diocese or anyone else can't take it
 - Fr. needs to approve big spends
 - Tithe to ACTS Missions comes from retreatant and team fees.
- A suggestion was made to use some to help offset ACTS training

Spaghetti Dinner

- Jim K, Brian F, Mary, Elaine and Michelle met last week
- Mary will run the Dining Room again this year (has past few years)
- Have the liquor license
- Michelle will help with Sign Up website
- Susie Missig volunteered to chair
- Michelle will send an email out to ACTS Ministry tonight, letting everyone know ACTS is chairing the parish event and asking for a Co-Chair.
- Jon Stawowy agreed to do advertising
- Paulene will do Facebook ads on parish page



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Women's ACTS Team Update - Donna

- Donna has leadership team chosen and approved by Fr. Kris. Team will start meeting mid-February.
- Need to work on Team choosing. Need to make sure to document the process.

Men's ACTS Team Update

- Email to be sent to all qualified men for consideration for next Director.

Old Business

- Brian sent out summary of Team Feedback forms from Men's retreat.
 - Was a great retreat, learn from feedback
 - Main points were to stick to time schedule; need to give retreatants time to absorb and discuss
- Costumes / Hoods – will discuss at the meeting Fr. comes to
- Review Sign up sheet / participation – will continue to use SignUp site. Will add contact names and phone numbers if people aren't comfortable using the site they can reach out to them.
- Transparency
 - Council meeting notes will be sent to the Council and ask for any corrections. Then they will be sent to Kim to post to parish website.
 - Communication will go out to ACTS Ministry that the notes are there.
 - Any executive items will be omitted from the notes that go to Kim.
- Men's Retreat will remain September 2020

Actions Items / New Business

- Discuss changing meeting date. Brian will discuss with Julie and get back to Council
- Communication between Council members to help with transparency. Between meetings if needed.
 - If an email goes out to ACTS Council from Paulene or anyone else that needs a reply, make sure to replay ASAP – it's like a vote outside of a meeting if timing warrants.
- Women's Team Selection process – will discuss at February meeting
- Team members take the Retreat Training. Discussion on whether the leadership team is enough.
- Director and Co-Director take Core and Retreat Training



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- Scripts – agreed they should be saved in Parish office so not “lost” in transition.
- Idea proposed that Men and Women leadership teams work together.
 - Need to document guidelines.
- February agenda item – small prayer groups

Executive Session

- None

Next Meeting / Future Dates

- Tuesday, January 28, 2020 at 7:00pm
- Women’s Retreat, August 13-16, 2020
- Men’s Retreat, September 24-27, 2020

Closing Prayer – led by Carolyn

Donna volunteered for Faith Sharing at February meeting