



SACRED HEART  
CATHOLIC CHURCH

# WEDDING CONTRACT for CHURCH USE



**REQUESTED DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**BRIDE'S NAME:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**GROOM'S NAME:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**PREPARATION:** Both the bride and groom agree to fully participate in the formation process.

**ACCESS TO CHURCH:** Use of the Church and Bride's room is one hour before the scheduled time of the wedding until one and a half hours from the beginning of the ceremony.

**DECORATIONS:** Your flowers are permitted, but nothing can be moved or relocated from our flowers and decorations. Pew decorations are allowed. Place nothing on the altar. Your flowers and decorations must be removed immediately following the wedding.

**CONDITION OF CHURCH WHEN LEAVING:** The Church and Bride's room should be left *exactly* as you found them upon arrival.

**CHURCH FEE:** A fee of \$125.00 is due prior to the wedding. If this fee presents a financial hardship, please discuss this with your presider.

**OTHER FEES:**

A professional service fee paid directly to accompanist/musician(s).

A professional service fee paid directly to the vocalist.

A bench fee if the Director of Music and Liturgy is not a ceremony musician.

There is no set fee for your presider; an honorarium is acceptable.

**CANCELLATION:** Cancellation must be made in writing to your presider to receive any refunds.

*We, the undersigned, agree to all of the policies and conditions outlined above and in the "Marriage Preparation and Guidelines" handbook.*

\_\_\_\_\_  
Bride or Groom's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Sacred Heart Representative signature

**For Office Use Only**

Date Church fee paid: \_\_\_\_\_ Check# \_\_\_\_\_