



**MINUTES for August 22, 2023**  
**ACTS Council Meeting**  
**Location: Sacred Heart 7:00 pm**

**Attendees:** Becky Roy, Dee Dee Foos, Carolyn Nieset, Shelly Williams, Marie Hoffman, and Kim Jenkins.

**Absentees:** Monte Huss, Jim Elder, and Jon Stawowy

**Liaisons:** Paulene Steinberger and Susie Missig.

**Guests:** No guests present.

**Call Meeting to order:** 7:02 p.m. by Becky Roy

**Opening prayer:** Marie Hoffman

**Facilitator Discussion:** Becky Roy

- Welcome back after summer break.
- ACTS Chapter Liaison sent 3 emails to Becky, in need of:
  - Contact person for Chapter
  - Member suggestions from Sacred Heart for Chapter
  - Newsletter from Jim K. to be handed over for distribution to Council by Communications Coordinator (Kim Jenkins).
- Susie retires in October as Liaison to the Chapter.
- Website needs updating – roles and minutes.
- Steve Lagrou would like to join Council so he needs to be added to Flocknote. He can begin coming to meetings but won't officially be a voting member until May, when the terms begins.
- Need to put notification of ACTS Council meetings in the bulletin to spur interest – state that it is "Open to all". The agenda needs to be changed in the future, starting in September, so that any guests coming for the meeting can participate in the first part of the meeting, which should take about 30 minutes – then ask if they would like to stay for continuation of the meeting and regular agenda items. Start meeting with:
  - Opening prayer
  - Faith sharing

**Women's Retreat:** Shelly Williams

- 16 women on team.
- 6 women retreatants are signed up as of today.



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- Team day retreat will be held on Saturday, September 9 at Christ the King Church at no cost. They will not need anything from Council for the retreat day. Priest will give the team a special blessing at mass – this helps to show community between parishes.
- Nothing is needed from the Council at this time.
- Marie H. said that Monte was asking what the team is requesting for their return reception on Sunday. Monte will not be there for Thursday sendoff so he asked Deacon Alfredo to MC for the evening. Monte would like to have a meeting to see what all is needed from him for the weekend. Paulene will reach out to Jim E. and Jon S. to see what their intentions are in helping with the weekend.
- Susie would like to get supplies for the Marthas over Labor Day weekend when things are on sale.

**Minutes:** Kim Jenkins

- The minutes were reviewed by 9 members online with no corrections.
- **Motion made by Carolyn N. to accept the minutes from May 28, 2023, reviewed online. Second by Marie H. Motion carried.**

**Finance Report:** Shelly Williams

- Not a lot of activity to report.
- In June there was a reimbursement for \$159.84 leaving an ending balance of \$13,079.70.
- In July there was a credit card purchase for the Cathedral bus trip for \$254.96 leaving a balance of \$12,824.74.
- There were no transactions in August.
- The Men's sub-account (scholarships) balance is \$100.00.
- The Women's sub-account (scholarships) balance is \$850.00.
- Team deposits for retreat are still in the parish office and have not yet been deposited.
- **Motion by Becky Roy to accept the Finance Report as presented. Second by Dee Dee Foos. Motion carried.**

**Faith Sharing:** Kim Jenkins

- Kim read portions of the scripture reading of the day and Father's homily. She reflected on what it meant to her and then everyone shared.

**ACTS Liaison Update:** Paulene Steinberger

- Publicity side – a push for the Women's retreat will be done on September 9<sup>th</sup> and 10<sup>th</sup> with pulpit talks being done and ACTS representatives being available after mass in the narthex to answer any questions and to hand out information.



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- Other ways we will be promoting ACTS retreat:
  - Videos with personal invites.
  - Poster Board “Is ACTS for You?” will be displayed in the narthex.
  - Pamphlets
  - Invitation Cards
  - Registration Forms
  - On Screen announcements
  - Social Media, Facebook, Flocknote
  - Generic publicity for future years i.e. “Save the Date”

**ACTS Chapter Report: Susie Missig**

- Susie’s term as Chapter member will be up in October, she is not sure when Jim Kettner’s term is up.
- Need Sacred Heart people on Chapter. Meetings are held once a month on Wednesdays and are usually “Zoom” meetings. It is a 3-year commitment.
- Little Flower is putting on all Mission Retreats.
- Chapter Newsletter needs submissions from Communications Coordinator on:
  - Bus trip to Cathedral.
  - Movie Night.
  - ACTS Retreat dates.
  - Any activities we sponsor.
- Newsletter should be sent to entire ACTS Community.
- Town Hall Meeting will be held on October 11 at St. Aloysius Church in Bowling Green with snacks from 6:30 p.m. to 7:00 p.m. and the meeting from 7:00 p.m. to 9 p.m.
- Chapter will be doing “Train the Trainer” trainings on Saturdays. Manuals are \$35. This will include Core Training and Retreat Training. Training no longer goes through San Antonio and it can be done online or in-person.
- February 29, 2024 is the date set for the Gala, which is open to all ACTS communities/spouses. It will be held at the Maumee Parkway Plaza. Cost is \$40 per person and includes the meal and party. There will also be a cash bar.
- Christ the King Women’s Retreat will be held September 21 – 24 and the candlelight will be here at Sacred Heart. Susie will do a Flocknote on the details of the candlelight ceremony.
- More information on other retreats will be provided later.

**Old Business: Becky Roy**

- **ACTS Cathedral Tour** – went well. Cost breakdown:
  - Bliss Bus Charter – paid by ACTS - \$1500.00
  - Tickets Purchased - \$840.00



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- Total paid by ACTS - \$660.00
- Bus Driver Tip - \$150.00 (\$79 collected and \$71 by Council)
- Total cost to ACTS - **\$731.00**
- Food Cost (\$9.81/meal) - **\$254.96**
- **Total Cost to ACTS for the event - \$985.96**
- **Ideas for future bus trips:**
  - Mother Angelica Tour in Canton
  - Carey
  - Shrine in Bellevue
- **New Role Descriptions** – thought to be distributed in May. – Paulene will email them out and share on the drive. She will also have copies at next meeting.
  -

**Action Items / New Business: Becky Roy**

- **Movie Night** – Carolyn Nieset
  - November 10
  - Movie – “Second Hand Lions”
  - Carolyn will not be there – needs help – Susie, Becky, Marie and Kim volunteered.
  - Becky made decorative lighting for the next movie night.
  - Need to get “Save the Date” cards out soon.
- **Prayer Ministry**
  - Held one time a month alternating between the 3 masses. – held after mass.
  - There will be a training for prayer leaders/warriors.
  - Plan is to have several groups created that will alternate each month.
  - Lead role will be the facilitator of the prayer with others as support by laying hands upon individuals.
  - Need names submitted so Father Krzysztof can discern. Possible names for Lead Role:

▪ Vickie Wright	Bev Spieldenner
▪ Carolyn Nieset	Paulene Steinberger
▪ Sister Sam	Rick Branda
▪ Monte Huss	Brian Foos
▪ Karla Huss	Jim Elder
▪ Donna Steinbauer	Sister Wanda
▪ Annabell Swint	Ron Darr
  - Name for this ministry – “Prayer Ministry”



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**Next Meeting – September 26, 2023 / Assignments:**

- Prayer: Shelly Williams
- Faith Sharing: Carolyn Nieset and Dee Dee Foos
- Closing Prayer: Marie Hoffman

**Call For Meeting to Adjourn:**

- Meeting adjourned.

**Closing Prayer:** Carolyn Nieset

Minutes recorded and submitted by Kim Jenkins



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<b>Council Responsibility</b>	<b>Council Member Name</b>	<b>Council Member Phone #</b>	<b>Council Member E-mail</b>
Facilitator	Rebecca Roy	419-307-0945	<a href="mailto:roygirl8@hotmail.com">roygirl8@hotmail.com</a>
Co-Facilitator	Dee Dee Foos	567-201-9376	<a href="mailto:dfoos@bishop-hoffman.net">dfoos@bishop-hoffman.net</a>
Financial Coordinator	Shelly Williams	419-208-2233	<a href="mailto:micwilliams6414@gmail.com">micwilliams6414@gmail.com</a>
Communications Coordinator	Kim Jenkins	419-680-2431	<a href="mailto:dennyandkim@woh.rr.com">dennyandkim@woh.rr.com</a>
Retreat Support Coordinator for Men's	Carolyn Nieset	419-680-6005	<a href="mailto:carolyn.nieset@gmail.com">carolyn.nieset@gmail.com</a>
Retreat Support Coordinator for Women's	Monte Huss	419-389-3207	<a href="mailto:montepd@yahoo.com">montepd@yahoo.com</a>
Retreat Supply Coordinator for Men's	Jon Stawowy	419-559-9291	<a href="mailto:jonstawowy@gmail.com">jonstawowy@gmail.com</a>
Spiritual Coordinator	Carolyn Nieset	419-680-6005	<a href="mailto:carolyn.nieset@gmail.com">carolyn.nieset@gmail.com</a>
Music Coordinator	Jim Elder	419-680-0271	<a href="mailto:james.elder54@gmail.com">james.elder54@gmail.com</a>
Events Coordinator	Marie Hoffman	419-680-0789	<a href="mailto:hoffmmt@gmail.com">hoffmmt@gmail.com</a>
Retreat Supply Coordinator for Women's	Jon Stawowy	419-559-9291	<a href="mailto:jonstawowy@gmail.com">jonstawowy@gmail.com</a>
ACTS Liaison (Non-Voting Member)	Paulene Steinberger	419-680-0666	<a href="mailto:psteinberger@sacredheart-fremont.org">psteinberger@sacredheart-fremont.org</a>
Deacon (Non-Voting Member)	Deacon Alfredo Diaz	419-680-6759	<a href="mailto:adiazdad46@gmail.com">adiazdad46@gmail.com</a>
Parish Priest	Fr. Krzysztof Kardzis	419-332-7339	<a href="mailto:fr.chris@sacredheart-fremont.org">fr.chris@sacredheart-fremont.org</a>
Chapter Liaison (Non-Voting Member)	Susie Missig	419-208-5029	<a href="mailto:smissig32@gmail.com">smissig32@gmail.com</a>



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<b>Name</b>	<b>Council Term</b>
Kim Jenkins	Aug 2020 - April 2024
Monte Huss	Aug 2020 - April 2024
Marie Hoffman	Sept 2020 - April 2024
Shelly Williams	Sept 2020 - April 2024
Jim Elder	Aug 2021 - April 2025
Jon Stawowy	March 2022 - April 2025
Rebecca Roy	March 2022 - April 2025
Dee Dee Foos	March 2022 - April 2025
Carolyn Nieset	Nov 2022 – April 2026